



Housing Alliance
of Pennsylvania

Housing Alliance of Pennsylvania Seeks Research and Education Manager

About the Organization

The Housing Alliance of Pennsylvania is a statewide coalition dedicated to increasing access to safe, decent, and affordable homes.

We organize, unify, and amplify the voices of people and organizations that recognize that every Pennsylvanian needs access to a safe, decent, and affordable home. We advocate for increased funding and improved state and federal public policy, promote solutions to take affordable housing strategies to greater scale, and convene our network to learn from each other and about new ways to address common challenges.

Location

The successful candidate can be based anywhere in Pennsylvania and must be able to work remotely.

About the Position

This position will play a key role in ensuring that data, evaluation, and research are integral components of the organization's policy and program initiatives. The Research and Education Manager will, in collaboration with other staff, expand the Housing Alliance's ability to perform and utilize quantitative and qualitative research to make program and policy recommendations that lead to increased access to safe, decent, and affordable homes for low-income households in Pennsylvania. They will also develop educational content to support the expansion of successful strategies and tools to provide affordable housing across the state.

Key Responsibilities:

1. Research, collect, analyze, interpret, and present data related to affordable housing, homelessness, and blight challenges and solutions
 - Perform quantitative and qualitative research
 - Provide data and research support to government affairs and policy advocacy initiatives
2. Write reports, white papers, fact sheets, briefs, and blog posts that share and distill research findings into policy and program recommendations
3. Develop conference and event workshop sessions, publications, monthly electronic newsletter content, and webinars to promote resources and tools for local community adoption
4. Communicate and coordinate with external partners
5. Present and represent the organization at local, state, and national events and conferences
6. Maintain and update the organization's website and resource libraries with relevant resources and tools
7. Provide support and delegate tasks to AmeriCorps Members and interns
8. Other duties as assigned

Qualifications:

- Bachelor's degree in public policy, urban planning, economics, sociology, data management and analysis, finance, or related field. Advanced degree preferred.
- Demonstrated interest in affordable housing policy and / or related policy focus area.
- Strong quantitative analysis skills. Experience collecting, interpreting and organizing data including large, complex data sets. Familiarity with data analysis tools (experience with Excel required, experience with R strongly preferred)
- Advanced speaking and report-writing skills for effective communication; ability to present data clearly and concisely and in layperson's terms.

- Attention to details and a commitment to accuracy. Highly proficient in setting and meeting deadlines.
- Ability to work well with a team and independently.
- Ability to work with marginalized populations and communities and possess sensitivity towards individuals and families accessing social services and/or public assistance and the organizations that serve them.
- Must be able to travel on occasion throughout the state and to national events.

Equal Opportunity Employer

The Housing Alliance is an Equal Opportunity Employer.

The Housing Alliance of Pennsylvania does not discriminate on the basis of race, color, sex, religion, national origin, disability, age, genetic information, veteran status, sexual orientation, gender identity or expression, or marital status.

Minorities, people with lived experience, those living with disabilities, fluency in languages other than English, and veterans, are strongly encouraged to apply.

Compensation:

Salary based on experience; Generous benefits package

To Apply:

Please submit a resume and cover letter to careers@housingalliancepa.org with the subject line "Research and Education Manager." Applications without cover letters will not be considered.